



St Andrew's
BERKSHIRE

Bus Service Guide

2024 - 2025

Welcome

Dear Parents,

Welcome to our new Bus Service Guide for the 2024/25 academic year. This sets out the details of the 3 bus routes that we will be operating from September 2024, including timetable and fare information. We are now working with Vectare, a specialist school transport management company which is responsible for over 2.5 million school journeys per annum, and will be using its systems to help improve the administration of our bus services. This system is used by hundreds of schools across the country and it has a number of features that we believe parents will welcome.

If you would like your child to use one of the bus services in the coming year, either on a regular or ad-hoc basis, please sign up at standrewsberkshire.vectare.co.uk as soon as possible. All bookings must now be made via this website and this guide provides details on how to do that. There is also a Parent User Guide on the website itself which should answer most queries, but any remaining queries can be directed to the Vectare team at standrewsberkshire@vectare.co.uk. Payment for using the service will now be made at the point of booking and your child's name will automatically be added to the bus register.

This online booking system means that you can now book bus transport at any time, including adding one-off bookings, until one hour before the bus is due to depart from the school. Once you have made a booking, either regular or ad-hoc, could I please emphasise the importance of marking the trip as '**Not Travelling**' in every occasion that your child does not need to use the bus as this will help to ensure that the service can run as efficiently as possible.

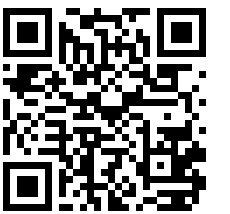
All of the routes are operated with our own directly employed drivers and our own well-maintained vehicles. Regular drivers are allocated to the same route each day so you and your child can get to know the driver on your route.

There have been some revisions to the routes this year and we have added one new route, so I advise that you use the interactive journey planner on the website to enter your postcode and find your closest bus stop.

Both Vectare and the School are continually seeking to make improvements to our service, including adding additional routes in the future, so do please contact us if you have any suggestions.

Kind regards,

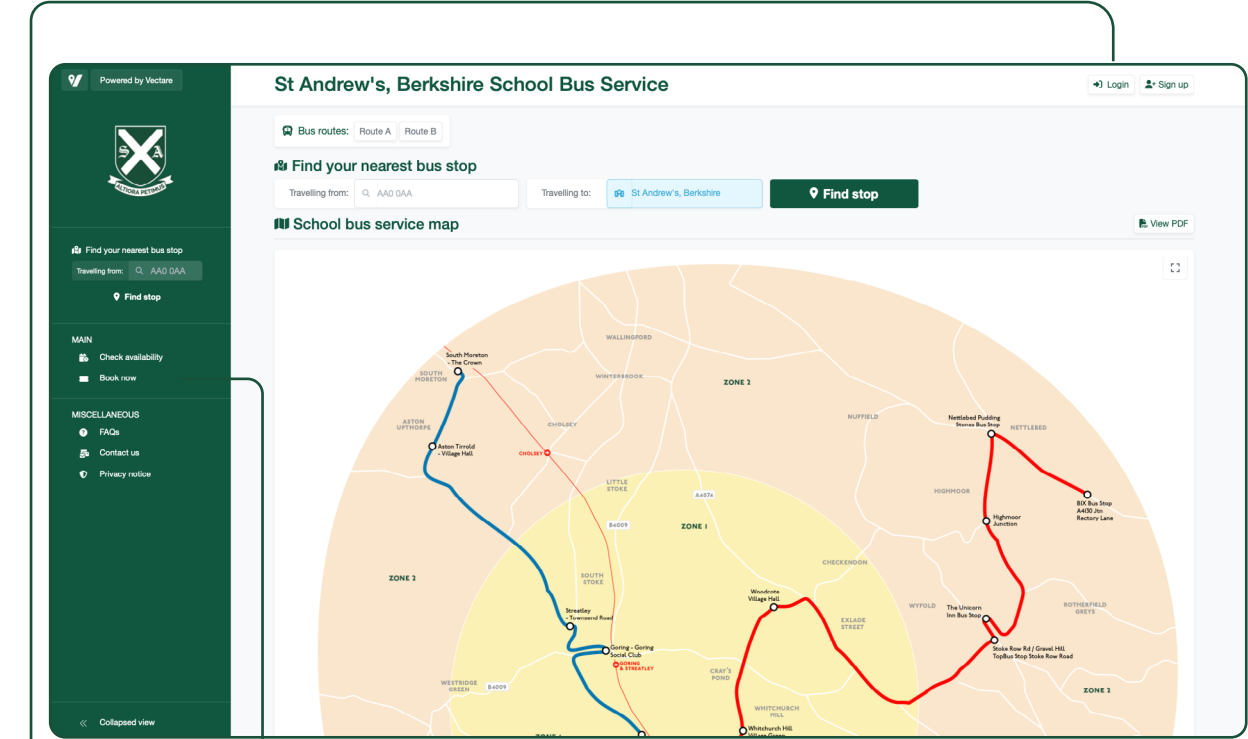
David Palmer
Estates Bursar



Scan the QR code
to make a booking!

How to book

standrewsberkshire.vectare.co.uk



1 How do I sign in?

To sign up click the **"Sign up"** button on the top-right of the website. Once signed up, click **"Login"**.

2 How do I make a booking?

To make a booking please click the **"Book Now"** button on the left-hand side of the website. Alternatively, if you type your postcode in under the **"Find your nearest stop"** banner on the top, you will be able to see all of your closest stops and click **"Book Now"** from here.

Book now Book your seat on the bus service

Parent information Name, email etc.	Pupil information Name and year group	Journey information Routes and stops	Confirmation Check details
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Please select the type of ticket that you wish to purchase:

Regular Travel **Single Trip**

Some stops on this network are only served on request. This means that you can only use one of these stops if you contact us at least 24 hours before you wish to travel. You cannot book travel to/from request stops via the online booking system. Please contact us at contact@vectare.co.uk and we will make your booking for you.

3 Booking / Payment

Simply fill out your information on our system once you have logged in.

Please ensure that your child arrives at the time of the booking as the bus will not wait after the departure time.



Apple App Store



Google App Store

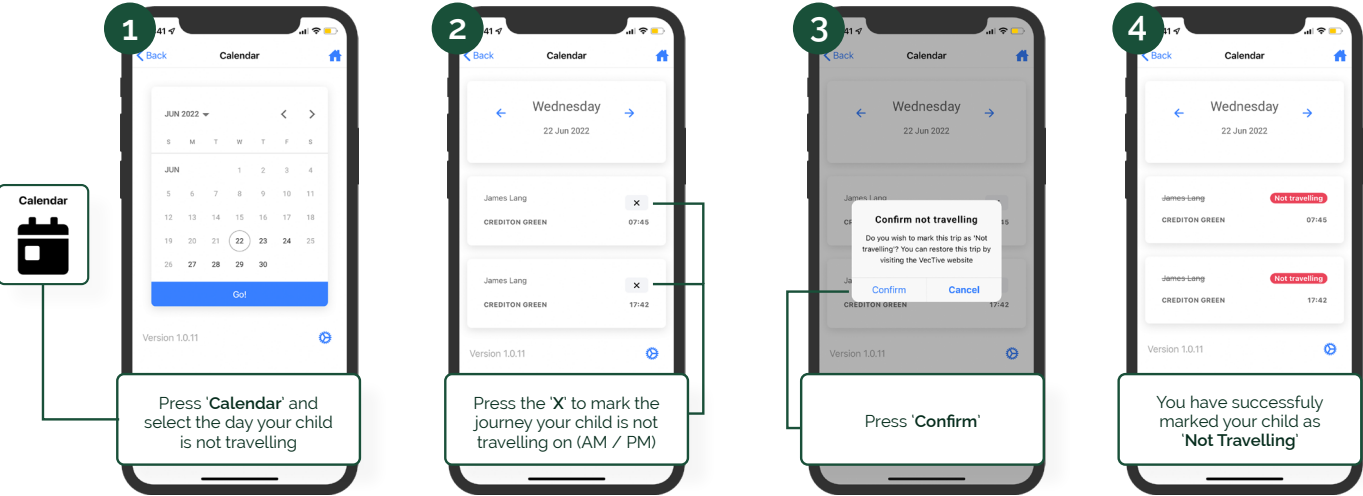


VecTive Passenger app is available to download on the apple app store or google play store.

Passenger App

Mark as **Not Travelling**

To avoid unnecessary delays, don't forget to remove your child from the journey list if they are not travelling on any given day. This is easy to do on the app.



Timetables

Route A

[View online](#)

Zones	Stops	AM (M-F)	PM (W, F)	PM (M, Tue, Th)
2	BIX Bus Stop A4130 Jtn Rectory Lane	07:10	18:15	19:00
2	Nettlebed Pudding Stones Bus Stop	07:15	18:10	18:55
2	Highmoor Junction	07:20	18:05	18:50
2	Stoke Row Rd/Gravel Hill TopBus Stop Stoke Row Road	07:25	18:00	18:45
2	The Unicorn Inn Bus Stop	07:40	17:55	18:40
1	Woodcote Village Hall	07:45	17:45	18:30
1	Whitchurch Hill Village Green	07:50	17:40	18:25
1	Old Lodge Whitchurch Hill	07:50	17:40	18:25
1	Whitchurch Greyhound Inn Bus Stop High Street	07:55	17:45	18:20
-	St Andrews School	08:05	17:15	18:10

Route B

[View online](#)

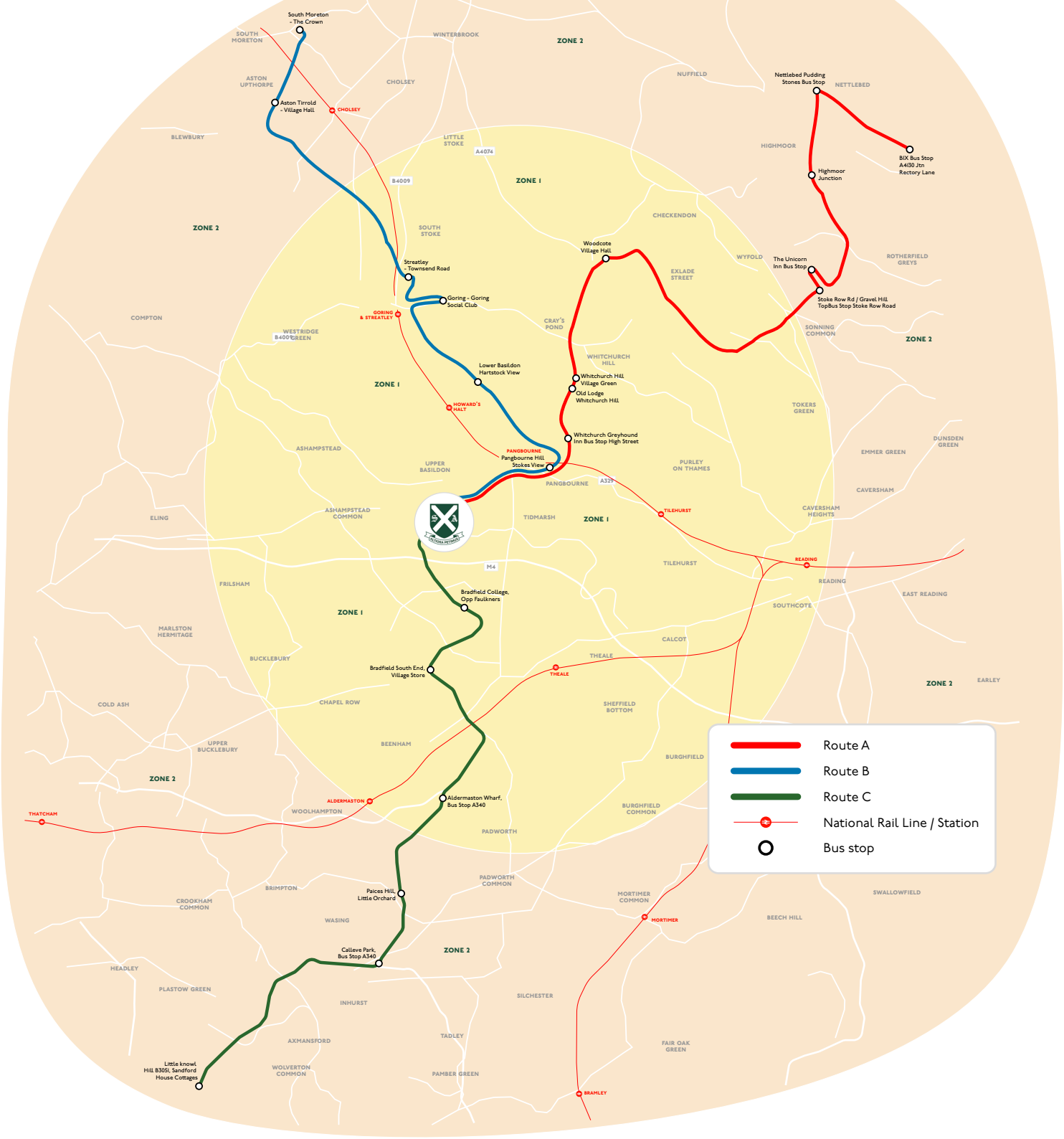
Zones	Stops	AM (M-F)	PM (W, F)	PM (M, Tue, Th)
2	South Moreton - The Crown	07:10	*	18:35
2	Aston Tirrold - Village Hall	07:20	17:50	18:30
1	Streatley - Townsend Road	07:30	17:40	18:20
1	Goring - Goring Social Club	07:40	*	*
1	Lower Basildon, Hartstock View	07:48	*	*
1	Pangbourne Hill, Stokes View	07:55	*	*
-	St Andrews School	08:05	17:25	18:10

Route C

[View online](#)

Zones	Stops	AM (M-F)	PM (W, F)	PM (M, Tue, Th)
2	Little knowl Hill B3051, Sandford House Cottages	07:15	*	*
2	Calleve Park, Bus Stop A340	07:25	*	*
2	Paices Hill, Little Orchard	07:30	17:55	18:40
1	Aldermaston Wharf, Bus Stop A340	07:35	17:50	18:35
1	Bradfield South End, Village Store	07:50	*	*
1	Bradfield College, Opp Faulknern	07:55	*	*
-	St Andrews School	08:05	17:25	18:10

*Please note: The bus does not currently stop at these locations on the evening trip, but these stops could be added if requested. In that event the timings for subsequent stops would be adjusted. Please contact the school if you would like to use one of these stops in the evening.



Fares

	Zone 1	Zone 2
	Price per journey	
1-4 Trips Per Week	£7.00	£8.00
5-6 Trips Per Week	£6.15	£7.00
9+ Trips Per Week	£5.25	£6.00
Single Trip	£8.75	£10.00

Sibling Discount: 15% off second child



Terms & Conditions

1. This agreement is made between all school bus passengers, their parents and St Andrew's School in order to provide safe, comfortable and civilised journeys for all passengers.
2. Arrangements for pupils' journeys to and from school are the responsibility of their parents. To assist with discharging this responsibility, the School provides a School Bus Service. Parents are responsible for their children at all times including both prior to boarding and after alighting. Please make sure that there is no pupil left on their own when you collect your son or daughter from the bus stop.
3. Transport on the School Bus Service must be arranged and paid in advance through the online booking system.
4. Bookings are generally non-refundable in the event of a pupil failing to travel. The School may, at it's discretion, issue a credit against future journeys in certain limited circumstances eg. a pupil is unable to travel due to a school commitment or because he/she is boarding.
5. Bookings are to be made via standrewsberkshire.vectare.co.uk
6. Each pupil for whom an online form has been submitted will be added to a bus list detailing the service they travel on and their bus stop. Their name will appear on a list which will be checked by the driver.
7. It will be the parent's responsibility to inform the School via the '**Contact Us**' form on the School Bus Service website if they no longer wish for their child to use the School Bus Service. A full term's notice must be given by a parent prior to the removal of a pupil from the School Bus Service.
8. No pupil is permitted to travel on the School Bus Service if not pre-booked for that bus. Other arrangements for journeys to and from school must be made by the pupil or their parents.
9. Pupils must travel to and from the School in full school uniform or full school tracksuit or other appropriate clothing.
10. Pupils should be at the bus stop five minutes before the scheduled time of departure to ensure they do not miss the bus. Drivers will not wait past the scheduled departure time.
11. Good conduct is required at all times. Shouting, use of inappropriate language, dropping litter, playing loud music or any other misbehaviour is strictly forbidden, and pupils must not needlessly talk or distract the driver. Pupils must ensure that any online activity will not cause distress to others and normal school sanctions, or breach of guidelines, will be enforced.
12. Except when embarking or disembarking, or when asked to move to a different seat in accordance with condition 13, all passengers must remain seated with their seatbelts fastened correctly.
13. Whilst on a school bus, all passengers must accept the authority of a member of staff or driver, who may ask them to obey any reasonable instruction such as pick up litter, cease from certain actions or to move to a different seat.
14. Failure to comply with these conditions may result in the matter being referred to the Deputy Head, Pastoral and may result in disciplinary action, including temporary or permanent withdrawal of permission to use the School Bus Service.
15. St Andrew's School aims for 95% of journeys to operate within the transport industry window of tolerance of one minute early to five minutes late, however timings may vary due to traffic conditions or unforeseen circumstances. There may be some adjustment needed to the timings in the first weeks of term when new routes are introduced.
16. Only pupils in Years 2 and above will be able to use the bus service; Pupils in Year 1 and Reception may be permitted to travel with an older sibling, but this would be at the School's discretion and subject to review.
17. The School reserves the right to amend or withdraw published services, having provided one month's notice, for instance if there is insufficient demand or for operational reasons.



St Andrew's

BERKSHIRE

Produced by Vectare for St Andrew's School . © Vectare 2024. Timetable, route and fare information is correct as of August 2024.

This guide is produced for information only. We cannot be held liable for any errors or omissions or for any loss or damages caused, howsoever arising and including consequential losses, as a result of the use of this guide. Please note that bus routes are subject to change.